

Required for:

Required on-site training Chemical Biological Bloodborne Complete

Location and Review of Safety Protocol Guides

Emergency Contacts	X	X	X	
Chemical Hygiene Plan	X	X	X	
MSDS	X	X	X	
Hazardous Waste Guide	X	X	X	
Standard Operating Procedures (task specific)	X	X	X	
Emergency Response Procedures	X	X	X	
Biological Safety Manual		X	X	
Biohazardous Waste Plan		X	X	
Exposure Incident Response Procedure		X	X	
Exposure Control Plan			X	
Source Protocol			X	

Inventory, Storage, Labeling, and Proper Use of:

Chemical Storage	X	X	X	
Hazardous Chemicals	X	X	X	
Biohazardous Materials		X	X	

Location, Proper Use, and Maintenance of:

Personal Protective Equipment	X	X	X	
Emergency Eyewash/Shower	X	X	X	
Fume Hood	X	X	X	
Compressed Gasses	X	X	X	
Chemical Spill Kit	X	X	X	
Biological Spill Kit		X	X	
Biosafety Cabinet		X	X	
Laminar Flow Hood		X	X	
Autoclaves		X	X	
Disinfectants		X	X	
Safer Sharps			X	

Waste Segregation, Storage, Transport, and Treatment

Sharps Waste	X	X	X	
Glass Waste	X	X	X	
Solid Waste	X	X	X	
Liquid Waste	X	X	X	
Waste Tags	X	X	X	
90 day Disposal	X	X	X	
Transport	X	X	X	
Treatment		X	X	

Security

Laboratory Security	X	X	X	
Inventory	X	X	X	

Emergency Contacts - Same as posted on door signs
Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
MSDS - know location and present upon inspection
Hazardous Waste Guide - Online or hard copy in lab and present upon inspection
Standard Operating Procedures - Online or hard copy in lab and present upon inspection
Emergency Response Procedures - Post in prominent place in lab or near phone
Biological Safety Manual - Hard copy in lab and present upon inspection
Biohazardous Waste Plan - Hard copy in lab and present upon inspection
Exposure Incident Response Procedure - Post in prominent place
Exposure Control Plan - Hard copy in lab and present upon inspection
Source Protocol - Hard copy in lab and present upon inspection
Chemical Storage - Know what types are stored where and how to label
Hazardous Chemicals - Know what types are stored where and how to label
Biohazardous Materials - Know what types are stored where and how to label
Personnel Protective Equipment - know what types, when to use, and how to maintain them
Emergency Eyewash/Shower - Know location and maintenance
Fume Hood - Know when and how to use
Compressed Gasses - Know how and when to use
Chemical Spill Kit - Location and maintenance
Biological Spill Kit - Location and maintenance
Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
Autoclaves - Location, use and maintenance including certification
Disinfectants - Location, use, concentration, MSDS, expiration and disposal
Safer Sharps - Use, annual review, and evaluation
Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
Waste Tags - Use
90 day Disposal - which wastes fall under this law
Transport - secondary container use
Treatment - how to treat each type of waste
Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

(Print Employee's/Student Name)

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)